



## Employment Application

**Name** \_\_\_\_\_  
LAST FIRST MIDDLE INITIAL

**Position Sought** \_\_\_\_\_

**Address** \_\_\_\_\_  
NUMBER & STREET CITY STATE ZIP CODE

**Cell #** \_\_\_\_\_ **Social Security #** \_\_\_\_\_  
*Okay to Text? YES NO*

**EMAIL:** \_\_\_\_\_

Are you over 18 years old? \_\_\_ Yes \_\_\_ No

Are you legally eligible for employment in the United States? \_\_\_ Yes \_\_\_ No

Have you ever been convicted of a crime other than a minor traffic offense?  
\_\_\_ Yes \_\_\_ No If yes, explain:

### **Education**

*High School:* Number of Years Completed (circle one) 1 2 3 4

Diploma: \_\_\_ Yes \_\_\_ No G.E.D.: \_\_\_ Yes \_\_\_ No:

School \_\_\_\_\_

*College and/or Vocation School:*

Number of Years Completed (circle one) 1 2 3 4 5 6 7

School(s) \_\_\_\_\_

Major \_\_\_\_\_ Degree Earned (Date) \_\_\_\_\_

Describe any special training, biblical studies or educational experience:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Employment History**

*List most recent employment first.*

May we contact your present employer? \_\_\_ Yes \_\_\_ No

Employer \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_

Position/Duties \_\_\_\_\_

Supervisor Name \_\_\_\_\_ Salary \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Date of Employment: From \_\_\_\_\_ to \_\_\_\_\_

Employer \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_

Position/Duties \_\_\_\_\_

Supervisor Name \_\_\_\_\_ Salary \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Date of Employment: From \_\_\_\_\_ to \_\_\_\_\_

Employer \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_

Position/Duties \_\_\_\_\_

Supervisor Name \_\_\_\_\_ Salary \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Date of Employment: From \_\_\_\_\_ to \_\_\_\_\_

**Additional Information**

1. What special gifts, talents or personality traits would you bring to this ministry?
  
  
  
  
  
  
  
  
  
  
2. What are your areas that you excel at?
  
  
  
  
  
  
  
  
  
  
3. What are your possible areas of weakness?
  
  
  
  
  
  
  
  
  
  
4. What personality types do you have difficulty working with and how do you handle conflict?

5. In ministry we are a team, but also must work well independently within our role. *Describe what taking initiative looks to you, while remaining a cohesive team.*
  
6. Have you ever counseled a woman who was considering an abortion?  
\_\_\_ Yes \_\_\_ No Please explain.
  
  
  
  
  
  
  
  
  
  
7. Have you ever known a single mother? \_\_\_ Yes \_\_\_ No What were your feelings about her particular situation?
  
  
  
  
  
  
  
  
  
  
8. Under what circumstance would you consider abortion as an alternative for a woman with a crisis pregnancy?  
never an option \_\_\_ life of the mother \_\_\_ in case of rape \_\_\_ in cases of incest \_\_\_  
in cases of extreme psychological stress \_\_\_
  
  
  
  
  
  
  
  
  
  
9. Knowledge of abortion risks. Excellent \_\_\_ Good \_\_\_ Fair \_\_\_ Poor \_\_\_
  
  
  
  
  
  
  
  
  
  
10. Knowledge of existing laws regulating abortion. Excellent \_\_\_ Good \_\_\_ Fair \_\_\_ Poor \_\_\_
  
  
  
  
  
  
  
  
  
  
11. How do you feel about a single woman parenting her baby?
  
  
  
  
  
  
  
  
  
  
12. How do you feel about a woman placing her baby for adoption?
  
  
  
  
  
  
  
  
  
  
13. Are you currently seeking to adopt a child?
  
  
  
  
  
  
  
  
  
  
14. When do you feel sexual intercourse is morally permissible?
  
  
  
  
  
  
  
  
  
  
15. What are your feelings regarding birth control and teenagers or adults who are single and sexually active?

## **Christian Walk**

1. Do you consider yourself to be a Christian? \_\_\_ Yes \_\_\_ No
2. If yes, please explain what it means to be a Christian.
  
3. How long have you been a Christian?
4. Please give a brief testimony about how you came to Christ as your personal Lord and Savior.
  
5. How has your life changed since your personal relationship with Jesus Christ began?
  
6. What church do you attend? What is the pastor's name and the **church address**?
  
7. How long have you been involved at your church? \_\_\_\_\_
8. Are you currently involved in a Bible study? \_\_\_ Yes \_\_\_ No
9. Do you have a daily devotional time? \_\_\_ Yes \_\_\_ No Please describe.
  
10. Working at the pregnancy center is spiritual warfare. How do you feel you will personally deal with this?

11. Next Step is a pro-life Christian ministry. We believe that our faith in Jesus Christ empowers us, enables us and motivates us to provide crisis pregnancy and other related services in this community. *Please describe your drive and motivation to seek a position at Next Step?*

**References**

*Please provide at least two references not including your pastor or family members.*

1. Name

Address

Phone #

2. Name

Address

Phone #

**Applicant's Certification and Agreement**

I certify that the facts set forth in this employment application are true and complete to the best of my knowledge, and I authorize my prospective employer to verify their accuracy and to obtain reference information on my work performance and character. I release my prospective employer and any person or entity providing such reference information from any and all liability relating to the provision of such information or relating to any employment decisions made based upon such information. I understand that, if employed, any falsified statements or omissions of material information on this application may lead to my prompt dismissal. If I am offered and accept employment, I agree to fully adhere to the policies and rules of my prospective employer. However, I understand that neither the existence of such policies and rules nor anything said during my interview process shall be deemed to create an express or implied employment contract. I understand that any employment that may be offered to me will be for an indefinite duration and on an at will basis. I understand that either my prospective employer or I will have the right to terminate any such employment at any time with or without notice or cause.

I understand that a condition of my employment is to successfully obtain the Pennsylvania Child Abuse History Clearance, Act 34 and the Request For Criminal Record Check, Act 33. I will obtain these clearances at my own expense and provide them to the Center as soon as I receive them.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_